###### DIOCESE OF SWANSEA& BRECON

**GRANTS FOR THE REPAIR, EXTENSION, OR PROVISION**

**OF PLACES OF WORSHIP**

Eligibility criteria and grant rates are amended from time to time. Applications should be obtained from the Resources section of the Church in Wales website or from the Representative Body directly to ensure that the form used is current.

# Criteria

# Applications must be supported by the Ministry Area Leader and the Ministry Area Council.

1. Applications must only relate to the church or place of worship. Retrospective applications for completed work are ineligible.
2. Works relating to churchyards are eligible (see Eligible Costs and Grant Rates below).
3. Works that look to improve the environmental performance of a church building are eligible.
4. Works must be in accordance with faculty rules and, where applicable, planning permission and building regulations.
5. Applications for the construction of **new** places of worship must be endorsed by the Bishop. The site for the new church must be in the ownership of the Representative Body.
6. The resources available for grants are limited and the Committee will wish to see that the parish has made every effort to secure funds from external sources. The maintenance of existing places of worship will be the priority and, in relation to extension or new construction, the parish will need to show a genuine need. The Committee will be influenced by the desire to meet the needs of an increasing congregation; the improvement of the use and facilities in an existing building; meeting the requirements of current legislation (such as Equalities Act 2010 and Health & Safety Regulations, Asbestos Report, Fire Risk Assessment).
7. Evidence should be provided showing that the church will perform a key role in community outreach within the parish.
8. Grants are payable either in full at the completion of the works or in stage payments supported in each case by a copy of the appointed architect’s certificate or equivalent professionally qualified advisor’s endorsement.
9. Grants must be spent within one year of the date of the award.
10. Recipients of grants will be required to complete a feedback form upon project completion.

# Eligible Costs

* + New churches
  + Extensions or major reordering
  + Works to improve safety and accessibility (including churchyards)
  + Works of repair to the fabric of a church excluding stained glass or decoration unless such works represent less than 10% of a major repair project.

**Grant Rates**

Church buildings: Maximum £10,500 or 100% of eligible costs where project costs are below £10,500.

Churchyards: Maximum £3,000 or 100% of eligible costs where project costs are below £3,000.

The Diocese of Swansea and Brecon

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| **Parish:** | **RB No.** |
| **Church:** | |
| **Professional Advisor (Architects/Surveyors/Contractors etc.):**  (It will be expected that the professional advisor will supervise and sign off any works)  **Address:**    **What level of Professional Indemnity Insurance do they have?** | |

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| **1.** | (**a**)  (**b**) | Is the building listed? If so, give grading.  Is the church in a conservation area? |  |
|  | (**c**) | Has an application been made for any external grants, e.g. Heritage Lottery Fund, Cadw, People and Places?  Please give details and indicate the outcomes if known. |  |
|  | (**d**) | Please check whether there is need for:   1. Faculty Application 2. Planning and/or Building Regulation Approval 3. Listed Building/Conservation Area Consent |  |
|  | **(e)**  **(f)**  **(g)** | If you have answered YES to any of questions (d) i ii or iii, please give details of the outcome:  Date of last Quinquennial Inspection of the church?  Do the proposed works relate to the recommendations in the QI?  If so, please provide a copy of the relevant sections. |  |

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| **2.** | **Summary of works**  Brief description of the main items of work proposed set out in categories  e.g. roof; stonework; etc. .  Ineligible works e.g. stained glass repair, decoration or other works not directly to the fabric should be costed separately and not included in the estimated cost of works in 3(a) below.  Provide a MAC resolution approving the proposals and indicate the anticipated start date (*section 14*) |

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| **3.** | **(a)** Estimated cost of works (inc. fees & VAT)  **(b)** Amount already secured    **(c)** Amount pledged  **(d)** Current shortfall **(a - (b + c))** | **£**  **£**  **£**  **£**  **£** |

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| **4.** | **Breakdown of Funding**  Give details of any funds in hand or promised. If no funding available, indicate any efforts that have been made to raise funds. | **Secured** | **Pledged** |
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| **5.** | **Other Applications**  Please give details of any other sources of funding that are being investigated. |

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| **6.** | (**a**) Average yearly total of income for this church during the last 5 years  (**b**) Average yearly sum spent on maintenance during the last 5 years  **(c)** Average total income of the parish during the last 5 years if more than one  church  **(d)** Please indicate any reserves held by the parish | **£**  **£**  **£**  **£** |
| **7.** | **(a)** How often is the church used for public worship?  **(b)** Average attendance for Sunday services?  **(c)** Average attendance for mid-week services, if applicable?  **(d)** Is there a Sunday School? |  |
| **8.** | Please describe the services, outreach and community activities supported by the church. |  |
| **9.** | Please describe how your church fits into the wider Ministry Area vision. Please provide a supporting statement from your Ministry Area Leader or Council. |  |
| **10.** | **Proposal to erect a new place of worship** *(please go to section 10 if not relevant)*   1. Is the site freehold? 2. Is the site leasehold? 3. Please indicate if it is not owned by the Representative Body yet 4. Approximate population of area to be served 5. How does this relate to the population of the nearest parish?      1. What is the projected population growth in the locality? 2. How far away is the nearest Church in Wales church? |  |

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| **11.** | Provide a description of the proposed building(s) and plans and specification. Indicate when the works will be carried out. |

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| **12.** | Any other notes or information (a supplementary sheet may be used) |

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| **13.** | Any monies awarded will be transferred by BACS account.  Please provide details of the receiving bank account:    **Name of Account:**  **Name of Bank:**  **Sort Code:**  **Account Number:** |

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| **14.** | **Applicant:**    **Address: Date:**  **Ministry Area Leader’s Statement of Support:**    **Ministry Area Leader’s Signature: Date:**  **Bishop’s Endorsement: Date:**  (*only where there is a proposal for a* ***new*** *place of worship)* |

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| **15.** | Please attach a dated copy of the Parochial Church Council/Ministry Area Council resolution approving the proposals and indicate the planned start date for the work. |

Completed applications should be returned to: **Diocesan Office**

**Cathedral Close**

**Brecon**

**Powys**

**LD3 9DP**